

Boy Scout Troop 39
Check Request Form

Person requesting check/reimbursement:

Email: _____

Account to be charged or reason for expense?

Date of Purchase _____

Total: _____

You must provide supporting paperwork such as actual receipt. You can scan and email along with this form to:

maryglenn@quickcolorsolutions.com

or fax to: 336 698 0955

or mail to: Troop 39 PO Box 2515 Chapel Hill, NC 27515

Please allow 2 weeks for processing requests.

Questions? Call Troop Treasurer, Mary Glenn Benton
(919) 414 6725 or email:
maryglenn@quickcolorsolutions.com